



THE STATE EDUCATION DEPARTMENT/THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 1223
 Office of School Governance, Policy and Religious & Independent Schools
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Bi-Annual Superintendent Statement of Annual Compliance for Pupil Transportation District and Contracted Staff

School District/BOCES	SED CODE	Date
	NY	
Street Address	City	Zip
Email Address	Phone Number	

In accordance with 8 NYCRR 156.3 (b)(1), (6) and 8 NYCRR 156.3 (d)(1), (6) requires that each applicant for the position of school bus driver and monitor or attendant of a vehicle for the transportation of school children shall be of good moral character and thoroughly reliable. At the time of initial application and at such other times as the superintendent of schools, district superintendent of schools, or public or nonpublic school chief administrator may determine, each applicant for approval for employment as a school bus driver and monitor or attendant shall furnish to the superintendent or administrator at least three statements from three different persons who are not related either by blood or marriage to the applicant pertaining to the moral character and to the reliability of the applicant. Each driver and monitor or attendant of a vehicle that transports school children shall be approved by the district superintendent or school administrator annually, attesting to their moral character and compliance with this subdivision.

The statement of compliance and Excel compliance spreadsheet must be submitted no later than November 15 and May 15 each year to comply with laws, regulations and procedures of the department. The SED Excel compliance spreadsheet will be uploaded at the same time by the same dates with all applicable data entered for all district and contracted transportation employees. Failure to submit the compliance forms in a timely manner could result in consequences for the district.

Additionally, these forms will serve as the superintendent’s approval of all transportation employees either employed or contracted by the district for the current school year. The district affirms the license, testing, training, and criminal history of the employees have been compiled and reviewed for compliance based upon the requirements of Education Law 3624, 8 NYCRR 156.3 (b)(1),(5) and Article 19A of Vehicle & Traffic Law.

Signature of Superintendent

Signature Date